

# NEWINGTON PARISH COUNCIL

## Draft Minutes of the Parish Meeting held in St Giles Church on Thursday 28<sup>th</sup> September 2023

<b>Attendees</b>	Cllr James Nettleton (JN) Cllr Peter Ablett (PA) Cllr Duncan Howlett (DH) Cllr David Turner (DT)(SODC) Bianca Mays (BM)(Clerk) Sophie Carmichael/Part(Resident)
<b>Apologies</b>	Cllr Graham Howlett (GH) Cllr Mike Black (MB) Cllr Robin Bennett (RB)(OCC)

Ref	Item	Notes	Action
49/23	<b>Introduction</b>	The Chair (JN) opened the meeting at 7.18pm and welcomed all present.	
50/23	<b>Apologies</b>	As above.	
51/23	<b>Minutes of the last meeting</b>	All approved minutes of last meeting. Signed by JN.	
52/23	<b>Declarations of interest</b>	There were no declarations.	
53/23	<b>Matters Arising (but not on the agenda)</b>	Defibrillator update and parish laptop to be discussed in AOB.	
54/23	<b>Open Forum &amp; Village Matters</b>	None.	
55/23	<b>District Councillor Report (David Turner)</b>	Cllr David Turner reviewed key points from September report. Report available to view in full version of these minutes at <a href="http://www.newington.org.uk">www.newington.org.uk</a> .	
56/23	<b>County Councillor Report (Robin Bennet)</b>	Cllr Robin Bennet sends apologies. RB September report circulated prior to meeting and available to view in full version of these minutes at <a href="http://www.newington.org.uk">www.newington.org.uk</a> .	
<b>57/23 Councillor &amp; Parish Reports</b>			
57a/23	<b>Community Liason / Notice Board Control</b>	BM reports noticeboard up to date.	
57b/23	<b>Planning Applications</b>	None.	
57c/23	<b>Event Co-ordina</b>	JN unable to organise tennis tournament this year. BM mentions upcoming Harvest Supper Friday 13 <sup>th</sup> October.	
57d/23 DH/GH	<b>Website</b>	BM reports website up to date with latest minutes and articles of interest, however raises issue with slowness of the Parish laptop. BM raises possibility of replacing laptop at cost of £350 – JN	<b>JN</b>

		agrees to look for spare laptop, if not permission to purchase new laptop will be sought at next meeting.	
<b>57e/23 DH/GH</b>	<b>Neighbourhood Plan</b>	No plans to develop neighbourhood plan at present.	
<b>57f/23 MB/JN</b>	<b>New Highways &amp; Potholes</b>	MB continues to chase Highways to find out when we can expect them to deliver the 'dragon' pothole works along Holcombe Lane. <b>MB to update on works at next meeting.</b>  PA and MB attended the recent Highways open day, and got to see how various tasks are undertaken including pothole repairs and line painting.	<b>MB</b>
<b>57g/23 MB/EG</b>	<b>Responsible Financial Officer</b>	All agreed that the following should be approved for payment: £250 South Central Ambulance towards Defibrillator, £520 Clerk Pay, £130 Clerk HMRC payment.	
<b>57h/23 MB/GH/</b>	<b>Footpaths</b>	No updates to report.	
<b>58/23 AOB</b>	<p><b>Defibrillator</b> – Parishioner SC joined by telephone for this section. PA gives update on current project progress: SOHA agreed to provide electricity to defibrillator cabinet, whilst NPC will need to arrange, and pay for, the groundworks to lay the relevant cables. Cost estimates as follows: £1163 electrical contractor, £600 trench, £1,428 Defibrillator, £250 heated cabinet, £3341 total (~£3,000 less VAT).</p> <p>NPC has already pledged £750 towards the project, however PA now proposes that this be increased to £1,000 to represent a third of the total project costs; whilst noting that a total contribution of £1,400 will need to be approved to cover the recoverable VAT (which will then be reclaimed by NPC in future). All agreed that NPC contribute £1,400 towards the project. PA states that the remaining £2,000 should be covered by grants from DT and RB – the outcome of these applications will become known shortly.</p> <p>Parishioner SC has kindly agreed to be the guardian of the defibrillator – all thank SC for this kind offer.</p> <p><b>PA to speak to MB and arrange the commencement of the groundworks.</b></p> <p>PA suggests we order the defibrillator and store at SC's house until case is received. All happy to proceed with this. <b>PA to look at ordering defibrillator with help of SC.</b></p>		<p><b>PA/MB</b></p> <p><b>PA</b></p>
<b>59/23</b>	<b>Date of Next Meeting</b>	Thursday 30 <sup>th</sup> November 2023  <b>The meeting closed at 8.15pm</b>	

Signed: ..... Chairman

Date: .....